



## Abstract submission guidelines

1. Abstracts can be submitted in the categories "Oral communication" or "Poster presentation". Authors submitting their abstract as an "Oral Communication" should indicate at the time of abstract submission whether they would also be willing to present their work as a "Poster presentation" in case their abstract is not selected by the Jury, or whether they would withdraw the abstract under these circumstances
2. Abstracts may **only** be submitted **online**. Abstracts sent by fax or email will not be considered.
3. Abstracts may be written in German, French or **English** (in the case of SSMVR: English only).
4. If an abstract is accepted, the information provided on the authors' affiliations will be published in the conference brochure. **We take no responsibility for incomplete or incorrect address details.**
5. The **title and text** of the abstract should **not** be written exclusively in **CAPITAL LETTERS**.
6. **Names of authors, institutes or hospitals** should **not** be mentioned in the **abstract title or in the abstract main text**.
7. The content of the abstract must be structured as follows: **Objective / Methods / Results / Conclusion**.
8. The background and objectives of the project should be clear and comprehensible. The methodology and the results need to refer to each other ("no method without result, no result without method") and should be limited to the main objectives. The conclusion must be clear, relevant and based on the results presented.
9. Submitted abstracts will be evaluated on content and style. Up to 4 points for the content and up to 2 points for the style can be awarded, yielding a maximum score of 6 points. The scientific committee assesses the abstracts on the basis of content and formal criteria. Abstracts that do not meet the minimum standards are not evaluated, but directly rejected.
10. The character count is limited to **2400 characters** (including spaces, but excluding title, author names and affiliations). Exceeding this limit can result in rejection of the abstract.
11. Do not format the text (underline, bold, italics, superscript or subscript).  
Guideline for character usage:  
 Superscript                    ^ (e.g. 10<sup>2</sup> = 100)  
 Lower and equal                <=  
 Greater and equal              >=  
 Greek letters                    spell out (e.g. IFN-g or IFN-gamma instead of IFN- $\gamma$ )
12. In the case **tables and graphics** are necessary for an objective evaluation of your abstract, these must be submitted in pdf format, together with the abstract.
13. Submission of an abstract will be confirmed by email.
14. The submitting author will be informed in writing whether his / her abstract has been accepted or not. Acceptance of an abstract results in a binding registration for the congress, especially for the submitting (first) author.
15. Acceptance of an abstract requires a binding registration of the presenting author to the congress.

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